

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Gen Non-
Remimeo

HCO POLICY LETTER OF 26 AUGUST 1965R
REVISED 21 SEPTEMBER 1974

ETHICS E-METER CHECK

(Cancels HCO PL 28 Dec 70 same title.)

In a State of Emergency, the Ethics Officer may at any time call in any number of staff members and do an Ethics E-Meter check. This consists of setting the meter up, sensitivity 16, and handing the cans to the staff member taking the check. No question is asked of the staff member, and the staff member is not informed of readings. The Ethics Officer records the position of the tone arm and the condition of the needle and that is all. The entire check takes no more than 5-15 seconds. The staff member's pc folder need not be at hand during the check. After the check is over, the Ethics Officer examines the pc folder for evidence of NCG (chronic no change of case) or roller-coaster or R/Ses.

Then the Ethics Officer takes action as follows:

If staff member has had gains and kept them, and TA is neither very low (below 2.0) or very high (above 4.0), and needle is not R/Sing or very tight or dirty inform staff member he or she is passed on the meter check.

If staff member has had roller-coaster case gains, order immediate PTS Interview and handling. Ethics action is as per PTS. When handled, return to post.

If staff member has had no case gain, order suspended from staff and to report to Ethics. Ethics investigates staff member as possible SP and handles accordingly.

R/Sing or very tight needle, suspend from post and order to Ethics. Investigate for PTS or SP, and handle accordingly.

Very low or very high TA: investigate further for evidence of NCG or PTS or Crimes and large withholds.

Checks should be given to staff who continue to accumulate reports in an Emergency. The Ethics Officer has the right to examine any or all staff, if the Emergency appears to be continuing and application of Emergency Formula has so far failed to get org out of Emergency.

HCO Exec Sec may request a Meter Check on the Ethics Officer in an Emergency.

The Office of LRH (local or WW) may be petitioned for a re-check, the re-check being given by any properly qualified auditor, in the presence of the Ethics Officer (HCO Exec Sec if it is the Ethics Officer being checked).

As soon as the Emergency is over, all staff (except SPs found or undisconnected PTSs) are returned to original post held, through Ethics, subject to okay of the appropriate Exec Sec (Exec Dir in the case of a Secretary). All persons handled this way (except PTSs who have disconnected and SPs who are no longer on staff anyway) are warned that they should take action swiftly (if they have not already done so) to improve their case shape.

The above also applies to Division, Department, Section or Unit Emergencies. Also, the Office of LPH (local or WW) may order an Ethics E-Meter Check, normally at the request of the Ethics Officer, any time.

None of this prevents HCO when meter checking a few staff members (not a large group) from asking questions to get data on Crimes, specific events and persons involved. This is not to be confused with Sec Checking.

An Ethics E-Meter Check should be given any new staff applicants.

Tech Note: High TA = 4.0 or above
Low TA = 1.9 or below
DN = Withholds
R/S = Crimes
No Case Gain = Suppressive
Roller Coaster = PTS

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